



INLAND VALLEYS IPA

[DATE]

[MEMBER FULL NAME]

[MEMBER ADDRESS]

[CITY, STATE ZIP]

Re: Notice of Security Incident

Dear [MEMBER NAME]:

The purpose of this letter is to report a security incident of which SynerMed has become aware, that involved the theft from one of our employees of a laptop computer containing protected health information (PHI) of members of Inland Valleys IPA (IVIPA).

Security Incident

The security incident occurred on the night of April 14 or early morning on April 15, 2013, when a thief broke into an automobile belonging to an employee that was parked in front of the employee's home. The thief stole the employee's SynerMed laptop computer, which had member PHI on its hard drive. The employee discovered the theft on the morning of April 15 and immediately contacted local police and SynerMed.

The laptop was password-protected, and any ability to use the laptop to connect to SynerMed systems was eliminated immediately in the early morning, April 15.

Information Involved

The SynerMed employee who was the victim of the crime confirmed that 4 reports were on the laptop's hard drive that could have contained your PHI. The information consisted of member name, membership number, member address, CPT Code, Diagnosis Code, and date of birth (in some cases). The PHI did not include social security numbers, driver's license numbers, or any other financial information.

Mitigation Action

As previously stated, the laptop was password-protected, and the PHI contained on the laptop did not include social security numbers, driver's license, or any financial information. Accordingly, the probability is low that the PHI can be used in a manner



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adverse to you. To date, the perpetrator of the crime has not been identified, and there is no indication of access to the PHI.

Conclusion

If you have any questions or concerns you may contact the undersigned at 213-406-2626, between the hours of 8:30 am and 5 pm Monday through Friday.

Sincerely,

Darren McLachlan
Vice President of Finance/IT

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