

# Sunview Vineyards Of California, Inc.

1998 ROAD 152 • DELANO, CALIFORNIA 93215  
TELEPHONE 661 / 792-3151

December 20, 2012

VIA FIRST CLASS MAIL

[Name]  
[Address]

## NOTIFICATION OF SECURITY BREACH

Dear \_\_\_\_\_:

We are writing to inform you that on or about the 15<sup>th</sup> of December 2012, we believe that a company laptop computer was stolen from one of our facilities as part of a burglary. We have reason to believe that personal information concerning you was or may have been on the laptop computer and that information may be in the possession of the thief. While the laptop computer was password protected, the files were not encrypted, so it is unclear if the thief has or can access any of your personal information. Regardless, we wanted to make sure that you were aware of this issue.

The personal information related to you was located on an Excel spreadsheet related to workers' compensation management, which we believe was saved to the hard drive of the laptop computer. It is our understanding that the spreadsheet included your name, social security number, nature/condition of your current or past workers' compensation claim or injury, and your contact telephone number.

Please know that we have reported the theft of the laptop to the Kern County Sheriff's Office and are hopeful that the laptop and all information thereon will be retrieved. As of this date, we have received no indication that any information has been used to your harm, but we want you to be fully aware of the situation.

If you have any concerns regarding identity theft relative to this security breach, you should consider taking the following steps to protect yourself from potential harm:

- Register a fraud alert with the three credit bureaus listed here; and order credit reports:
  1. Experian: (888) 397-3742; [www.experian.com](http://www.experian.com); PO Box 9532, Allen, TX 75013
  2. TransUnion: (800) 680-7289; [www.transunion.com](http://www.transunion.com); Fraud Victim Assistance Division, PO Box 6790, Fullerton, CA 92834-6790
  3. Equifax: (800) 525-6285; [www.equifax.com](http://www.equifax.com); PO 740241, Atlanta, GA 30374-0241
- Monitor account statements, EOBs, and credit bureau reports closely.
- Contact the California Office of Privacy Protection; <http://www.privacy.ca.gov>; 1-866-785-9663.

For questions or for additional information, please contact Isabel Bravo or me at (661) 7912-3151 or 3651 Pegasus, Suite 119, Bakersfield, CA 93308.

We apologize for any inconvenience this incident may cause you, and thank you for your understanding.

Sincerely,

Daniel M. Gallegos  
Director of Human Resources  
Sunview Vineyards of California, Inc.