

<<Date>> (Format: Month Day, Year)

<<first_name>> <<middle_name>> <<last_name>> <<suffix>>
<<address_1>>
<<address_2>>
<<city>>, <<state_province>> <<postal_code>>
<<country>>

Notice of Data Breach

Dear <<first_name>> <<last_name>>:

Toshiba America Business Solutions, Inc. is committed to protecting the confidentiality and security of the personal information we maintain. I am writing to inform you of a data security incident that potentially involved some of your information. This notice explains the incident, the measures we have taken, and some steps you may consider taking in response.

What Happened?

We identified and addressed suspicious activity within our email environment. When we first learned of this activity, we immediately took steps to ensure our email tenant was secure. We also reported the incident to law enforcement. The investigation into the full scope of the incident is ongoing; however, on May 1, 2024, we learned that your personal information was potentially viewed by an unauthorized individual.

What Information was Involved?

Based upon our preliminary review, your name and Social Security number were potentially involved.

What We Are Doing.

To help prevent a similar incident from occurring in the future, we implemented additional measures to enhance the security of our email environment.

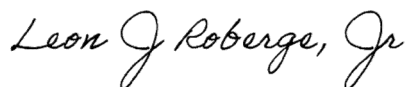
What You Can Do.

We arranged for you to receive a complimentary, two-year membership of identity monitoring services through Kroll. This product includes triple bureau credit monitoring, fraud consultation, and identity theft restoration. These services are completely free to you and enrolling in these services will not hurt your credit score.

For More Information:

We apologize for any inconvenience or concern this incident may have caused you. For more information on identity theft prevention, additional steps you can take in response, and instructions on how to activate your complimentary, two-year membership of identity monitoring services through Kroll, please see the information provided with this letter. If you have any questions about the incident, please feel free to contact our dedicated helpline at <<Call Center Number>> from 9:00 am to 6:30 pm Eastern Time, Monday through Friday, excluding certain U.S. holidays.

Sincerely,



Leon Roberge, Jr.
Chief Information Officer | Toshiba America Business Solutions, Inc.

ACTIVATION INSTRUCTIONS

Your identity monitoring services include Credit Monitoring, Fraud Consultation, and Identity Theft Restoration.

Visit <https://enroll.krollmonitoring.com> to activate and take advantage of your identity monitoring services.

You have until <<b2b_text_6 (activation deadline)>> to activate your identity monitoring services.

Membership Number: <<Membership Number s_n>>



TAKE ADVANTAGE OF YOUR IDENTITY MONITORING SERVICES

You have been provided with access to the following services from Kroll:

Triple Bureau Credit Monitoring

You will receive alerts when there are changes to your credit data at any of the three national credit bureaus—for instance, when a new line of credit is applied for in your name. If you do not recognize the activity, you'll have the option to call a Kroll fraud specialist, who will be able to help you determine if it is an indicator of identity theft.

Fraud Consultation

You have unlimited access to consultation with a Kroll fraud specialist. Support includes showing you the most effective ways to protect your identity, explaining your rights and protections under the law, assistance with fraud alerts, and interpreting how personal information is accessed and used, including investigating suspicious activity that could be tied to an identity theft event.

Identity Theft Restoration

If you become a victim of identity theft, an experienced Kroll licensed investigator will work on your behalf to resolve related issues. You will have access to a dedicated investigator who understands your issues and can do most of the work for you. Your investigator will be able to dig deep to uncover the scope of the identity theft, and then work to resolve it.

Kroll's activation website is only compatible with the current version or one version earlier of Chrome, Firefox, Safari and Edge.

To receive credit services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

ADDITIONAL STEPS YOU CAN TAKE

We remind you it is always advisable to be vigilant for incidents of fraud or identity theft by reviewing your account statements and free credit reports for any unauthorized activity. You may obtain a copy of your credit report, free of charge, once every 12 months from each of the three nationwide credit reporting companies. To order your annual free credit report, please visit www.annualcreditreport.com or call toll free at 1-877-322-8228. Contact information for the three nationwide credit reporting companies is as follows:

- *Equifax*, PO Box 740241, Atlanta, GA 30374, www.equifax.com, 1-888-378-4329
- *Experian*, PO Box 2002, Allen, TX 75013, www.experian.com, 1-888-397-3742
- *TransUnion*, PO Box 1000, Chester, PA 19016, www.transunion.com, 1-800-916-8800

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your state. You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records. Contact information for the Federal Trade Commission is as follows:

- *Federal Trade Commission*, Consumer Response Center, 600 Pennsylvania Avenue NW, Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.identitytheft.gov