1	ROB BONTA Attorney General of California SATOSHI YANAI	
3	Senior Assistant Attorney General Marisa Hernández-Stern (SBN 282477)	
4	Supervising Deputy Attorney General MINSU D. LONGIARU (SBN 298599)	EXEMPT FROM FILING FEES - Pursuant to Government Code
5	Anna Kirsch (SBN 280335) Jennifer C. Bonilla (SBN 259614)	Section 6103]
6.	LILLIAN Y. TABE (SBN 207338) Deputy Attorneys General	
7	.1515 Clay Street, 20th Floor P.O. Box 70550 Oakland, California 94612-0550	14 22 Property 14 22
8	Telephone: (510) 879-1300 Fax: (510) 622-2270	三
9	E-mail: Minsu.Longiaru@doj.ca.gov	SED AMII: 35 COURT OSCURT OSCURT
10	Attorneys for the People of the State of California	द्धः ८१
11	IN THE SUPERIOR COURT OF	THE STATE OF CALIFORNIA
12 13	COUNTY OF S	SACRAMENTO
13		
15		
16	PEOPLE OF THE STATE OF CALIFORNIA,	Case No. 34-2021-00311-063
17	Plaintiff,	[ <del>PROPOSED</del> ] STIPULATED FINAL JUDGMENT
18	<b>v</b> .	,
19	AMAZON.COM SERVICES LLC, a Delaware Corporation,	
20	Defendant.	
21		
22		
23		
24 25		
25 26		
27		•
28		
,	• -	



Plaintiff, the People of the State of California, ("Plaintiff" or "People"), by and through ROB BONTA, Attorney General of the State of California and defendant AMAZON.COM SERVICES LLC ("Amazon" or "Defendant") having stipulated to the entry of this Final Judgment and Order ("Judgment") without the taking of proof and without Defendant admitting any liability, and with all Parties having waived the right to appeal; and the Court having considered the pleadings and good cause appearing:

IT IS HEREBY ORDERED, ADJUDGED AND DECREED THAT:

### **PARTIES AND FINDINGS**

- 1. The People of the State of California, by and through its Attorney General, Rob Bonta ("Attorney General"), is charged with enforcement of, among other things, California Business and Professions Code section 17200 et seq. ("UCL").
- 2. Defendant, Amazon.com Services LLC, is a Delaware corporation with its principal place of business at 410 Terry Avenue, North Seattle, Washington 98109.
- 3. Defendant operates an online store where customers can purchase products such as books, clothing, groceries, electronics, and other items. Defendant also provides logistics services, such as packaging and delivering products to consumers who purchase items through Defendant's online store.
- 4. The parties to this action ("Parties") agree, solely for purposes of entry of this Judgment, that this Court has jurisdiction of the subject matter hereof and over the Parties, venue is proper in this County, and this Court has jurisdiction to enter this Judgment. This Judgment is entered pursuant to and subject to the UCL.
- 5. This Judgment is entered to resolve the investigation of Defendant undertaken by the Attorney General in connection with Defendant's COVID-19 Employee Notifications, COVID-19 Subcontractor Employer Notifications, and COVID-19 LHA Notifications in its California Facilities.

22.

- 6. This Judgment shall apply to all claims under the UCL as alleged in the Complaint filed in this action ("Complaint"). This Judgment shall also apply to all predicate violations of the UCL as alleged in the Complaint, including California Labor Code section 6409.6 ("Section 6409.6").
- 7. Defendant expressly denies the allegations in the Complaint, including: (i) that the conduct described in the Complaint constitutes a violation of Section 6409.6 or any other law or regulation, and (ii) that the conduct described in the Complaint constitutes an unfair method of competition and/or deceptive acts or practices in the conduct of trade or commerce in violation of the UCL.
- 8. Defendant enters into this Judgment for the purpose of resolving this investigation only.
- 9. This Judgment is made without trial or adjudication of any issue of fact or law. The Parties have voluntarily entered into this Judgment in order to avoid the time, expense, and uncertainty of litigation.
- 10. The Attorney General has conferred in good faith with Defendant and its attorneys and the Parties have agreed to resolve the allegations through this Judgment.

### **APPLICABILITY**

- 11. All provisions of this Judgment shall be binding upon, and apply to Defendant, including its agents acting within the scope of their agency as well as its successors and assigns with respect to the conduct described in this Judgment.
- 12. Defendant has and will maintain the full power and authority to undertake the duties and obligations set forth in this Judgment.
- 13. Defendant shall use reasonable efforts to notify its officers, directors, employees, and agents responsible for carrying out and effecting the terms of this Judgment and the requirements therein.
- 14. If an entity is established or reorganized so that its functions include overseeing or otherwise reviewing the operations of Defendant or any aspect thereof, Defendant agrees to

ensure these functions and entities are consistent with the terms of this Judgment and will incorporate the terms of this Judgment into the oversight or review functions of the entity as necessary to ensure consistency.

### **DEFINITIONS**

The following definitions shall be used in construing the Judgment:

- 15. "California Facilities" means the following categories of facilities of Defendant in the State of California: Amazon Fresh, Amazon Logistics (AMZL), Amazon Pantry, Hub, Multi-Channel Facility (MCF), Non-Sort Fulfillment Center, Prime Now (PN), Robotics Fulfillment Center, Sort Center, Sortable Fulfillment Center, Specialty Fulfillment Center, Heavy/Bulky Fulfillment Center (XLFC), and Ultra Fast and Fresh (UFF).
- 16. "COVID-19" means "severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2)" as defined by Section 6409.6, subdivision (d)(2).
- 17. "COVID-19 LHA Notification" means the notices Defendant sends to local public health agencies (LHAs) in the jurisdiction of California Facilities, pursuant to Section 6409.6, subdivision (b).
- 18. "COVID-19 Employee Notification" means the notices Defendant sends that are intended to reach Defendant's employees at its California Facilities pursuant to Section 6409.6, subdivision (a). This includes all documents, if any, directly hyperlinked to the main COVID-19 Employee Notification. "COVID-19 Employee Notification" includes, but is not limited to COVID-19 case notifications sent to all users of Defendant's "A to Z" portal at one or more California Facilities, which portal can be accessed via the web or on the "A to Z" app.
- 19. "COVID-19 Subcontractor Employer Notification" means the COVID-19 case notifications Defendant sends via email that are intended to reach the employers of subcontracted employees at Defendant's California Facilities pursuant to Section 6409.6, subdivision (a). This includes all documents, if any, directly hyperlinked to the main COVID-19 Subcontractor Employer Notification.

- 20. "Effective Date" means the date on which a copy of the Judgment, duly executed by the Parties, is approved by, and becomes a Judgment/Order of the Court.
- 21. "Policies" means regulations, directives, or manuals, regardless of name, that have been approved within Amazon and that describe the duties, functions, or obligations of Amazon staff and provide specific direction on how to fulfill those duties, functions, or obligations, with regard to Defendant's California Facilities.
- 22. "Qualifying Individual" means any person who has any of the following: (i) a laboratory-confirmed case of COVID-19, as defined by the State Department of Public Health; (ii) a positive COVID-19 diagnosis from a licensed health care provider; (iii) a COVID-19-related order to isolate provided by a public health official; (iv) died due to COVID-19, in the determination of a county public health department or per inclusion in the COVID-19 statistics of a county as defined by Section 6409.6, subdivision (d)(6).
- 23. "Sample California Facilities" means a sample of ten (10) California Facilities for which Defendant agrees to submit the Reports described in paragraphs 32-34, below, to the Attorney General. The Attorney General shall notify Defendant in writing of which California Facilities are included in the list of Sample California Facilities by no later than thirty (30) calendar days before each due date of the Reports.
- 24. "Separate Template" means a template in which there is any change in language in the COVID-19 Employee Notification and/or the COVID-19 Subcontractor Employer Notification apart from: (i) the name of the California Facility; (ii) the insertion of the last date(s) one or more Qualifying Individual(s) was last on-site at the California Facility; (iii) the insertion of the number of Qualifying Individual(s) by last date on-site at the California Facility; and/or (iv) the insertion of the number of Qualifying Individual(s) covered by the COVID-19 Employee Notification and/or COVID-19 Subcontractor Employer Notification.

### **CONDUCT PROVISIONS**

25. These Conduct Provisions (paragraphs 26–31, below) shall be effective for a period of twelve (12) months after the Effective Date.

- 26. Defendant agrees to implement modifications to its pre-existing COVID-19 Employee Notification so that, within seven (7) business days after the Effective Date, such notification will substantially be in the form of Exhibit A, attached hereto, and the hyperlinks referenced therein will be substantially in the form of AMZNCAAG015664 ("Information Regarding COVID-19 Benefits Chart"), previously provided by Defendant to the Attorney General, and Exhibit B, attached hereto.
- 27. Defendant agrees to implement modifications to its pre-existing COVID-19

  Subcontractor Employer Notification so that, within seven (7) business days after the Effective Date, such notification will substantially be in the form of Exhibit C attached hereto, and the hyperlink referenced therein will be substantially in the form of Exhibit B.
- 28. By no later than seven business days (7) after the Effective Date, Defendant will provide to the Attorney General the Separate Templates for the COVID-19 Employee Notifications and for the COVID-19 Subcontractor Employer Notifications used by Defendant in its California Facilities as described in paragraphs 26–27, above.
- 29. Defendant agrees to implement modifications to its pre-existing Policies regarding the issuance of COVID-19 Employee Notifications and COVID-19 Subcontractor Employer Notifications that pertain to the California Facilities so that, within seven (7) business days after the Effective Date, such Policies will include text substantially in the form of Exhibit D attached hereto. Defendant agrees to maintain and carry out the requirements of the Policies described in Exhibit D. Defendant agrees to provide the Attorney General a copy of the modified Policies within seven (7) business days after the Effective Date.
- 30. Defendant agrees to implement and maintain appropriate controls, processes, and procedures at its California Facilities to ensure that all COVID-19 cases that Defendant is required to report to the local public health agency under Section 6409.6, subdivision (b) are reported within 48 hours.
- 31. Defendant agrees to provide written notice to the Attorney General of: (i) any material change to its COVID-19 Employee Notification for California Facilities, as described in

paragraph 26, above; (ii) any material change to its COVID-19 Subcontractor Employer

Notification for California Facilities, as described in paragraph 27, above; and (iii) any material change to the text of Exhibit D incorporated into its Policies regarding the issuance of COVID-19 Employee Notifications and COVID-19 Subcontractor Employer Notifications for California Facilities, as described in paragraph 29, within seven (7) business days after implementation of such material change.

## REPORTING PROVISIONS

- 32. For a period of twelve (12) months after the Effective Date, Defendant agrees to provide the information described in paragraphs 33 and 34, below ("Reports"), every sixty calendar (60) days to the Attorney General. If the sixtieth (60<sup>th</sup>) calendar day falls on a weekend or California State holiday, Defendant may provide the Reports by the next business day.
- 33. The Reports will include all information, as described in paragraph 34, below, for the following time period ("Relevant Reporting Period"). The first set of Reports will include information from seven (7) business days after the Effective Date, up to five (5) business days before the sixtieth (60<sup>th</sup>) calendar day after the Effective Date. Each set of Reports thereafter will include information starting five (5) business days before the immediately preceding set of Reports was originally due to the Attorney General under this Judgment, and up to five (5) business days before the current Report was originally due to the Attorney General under this Judgment, or up to five (5) business days before the current Report was provided to the Attorney General, whichever is later.
  - 34. The Reports will include for each Relevant Reporting Period:
  - a. For all California Facilities, a copy of each Separate Template used by Defendant for the COVID-19 Employee Notifications and COVID-19 Subcontractor Employer Notifications issued during the Relevant Reporting period, including a description as to which California Facilities each such template applies; and
  - b. For Sample California Facilities, a spreadsheet, produced in .xlsx (native) format, containing the same type of information included in Bates number

AMZNCAAG011536 and AMZNCAAG015503 at Columns A to M, previously provided by Defendant to the Attorney General, together with a description of: (i) what the total number of individuals listed in Columns J to M of the spreadsheet represents, and what categories of individuals as relevant to the statutory requirements of Section 6409.6, subdivisions (a)(1), (3), and (4) are included; (ii) the means by which the COVID-19 Employee Notifications listed in the spreadsheet are distributed to recipients; and (iii) to the extent, if any, Defendant's practices vary for notifications sent under Section 6409.6, subdivision (a)(1), (3), and (4), how so.

### **NOTIFICATION OF SETTLEMENT**

- 35. Defendant agrees to send, within two (2) business days after the Effective Date, a written notification of the terms of the Judgment ("Judgment Notification") by means of Defendant's "A to Z" portal to all users of the portal at Defendant's California Facilities, which notification will substantially be in the form of Exhibit E, attached hereto.
- 36. Defendant agrees, for a period of twelve (12) months after the Effective Date, to maintain for each California Facility records of the Judgment Notification:
  - a. The date and time the Judgment Notification was sent pursuant to paragraph 35, above;
  - b. The total number of individuals to whom each Judgment Notification was sent pursuant to paragraph 35, above; and
  - c. The content of the Judgment Notification.
- 37. Within thirty (30) days of the Effective Date Amazon will provide to the Attorney General the records described in paragraph 36, above, for a sample of ten (10) California Facilities. The Attorney General will notify Amazon in writing of the ten sample facilities by no later than fourteen (14) calendar days after the Effective Date.

### SETTLEMENT AMOUNT

38. Within thirty (30) calendar days after the Effective Date, Defendant agrees to pay a total sum of \$500,000 ("Settlement Amount"). The aforementioned funds shall be for the exclusive use by the Attorney General, the district attorney, the county counsel, and the city

attorney for the enforcement of consumer protection laws. Payment instructions shall be provided to Defendant by the Attorney General no later than seven (7) calendar days after the Effective Date.

### **ENFORCEMENT AND RELEASE**

- 39. Following full payment under paragraph 38, the Attorney General releases and forever discharges any civil claim, including any civil action for damages, costs, attorneys' fees, or penalties of any kind, against "Released Parties" that the Attorney General has asserted, or reasonably could have asserted, concerning the Covered Conduct, as referenced in paragraph 40, below. For the purposes of this paragraph, the term "Released Parties" shall include Defendant and all of its past and present officers, directors, employees, representative agents, affiliates, subsidiaries, parent companies, predecessors, successors and assigns.
- 40. "Covered Conduct" means conduct by the Defendant from March 4, 2020, to the Effective Date, that the Attorney General investigated or reasonably could have investigated under Labor Code section 6409.6, California Code of Regulations, title 8, section 3205 et seq., or any other law relating to Defendant's COVID-19 Employee Notifications, COVID-19 Subcontractor Notifications, COVID-19 LHA Notifications, and any other COVID-19-related workplace health and safety practices in its California Facilities.
- 41. Other than as set forth in paragraphs 39-40, above, nothing in this Judgment shall be construed to limit the authority or ability of the Attorney General to assert its right to protect the interests of the State of California or the people of the State of California. This Judgment shall not bar the Attorney General from investigating and enforcing laws, regulations, or rules against Defendant for conduct subsequent to this Judgment, or for conduct otherwise not covered by this Judgment. Further, nothing in this Judgment precludes or affects the Attorney General's right to determine and ensure compliance with this Judgment, or to seek enforcement or penalties under the UCL for any violations of this Judgment, as applicable.
- 42. Other than as set forth in paragraphs 39-40, above, nothing in this Judgment limits the powers vested in the Attorney General by the California Constitution and state law, including

California Government Code section 11180 et seq., to oversee or enforce any California laws or regulations, whether addressed in this Judgment or not. The Attorney General may utilize these powers, where applicable, to ensure Defendant's compliance with the terms of the Judgment, or to address distinct or unrelated investigations or the enforcement of the laws of the State of California. Nothing in this Judgment shall abrogate the confidentiality of any materials or information obtained by the Attorney General during its investigation of Defendant, except as provided by law.

- 43. This Judgment may be enforced only by the Parties hereto. Nothing in this Judgment shall provide any rights or permit any person or entity not a party hereto to enforce any provision of this Judgment.
- 44. The Attorney General representing the People in this action executes this release in his or her official capacity and releases only claims belonging to the Attorney General, as described in paragraphs 39 and 40, above. This release does not release or bar any rights or causes of action belonging to any state agency other than the Attorney General whether or not in the name of the People of the State of California.

## **MISCELLANEOUS PROVISIONS**

- 45. The terms of this Judgment shall be governed by the laws of the State of California.
- 46. Nothing in this Judgment shall be construed as relieving Defendant of the obligation to comply with all local, state, and federal laws, regulations, or rules. Moreover, nothing in this Judgment shall obviate Defendant from meeting any more stringent requirements which may be imposed hereinafter by any changes in applicable law and/or legally binding legislation, regulations, ordinances, and/or permits.
- 47. Defendant is represented by and has consulted with counsel in connection with the decision to enter into this Judgment.
- 48. If any portion of this Judgment is held invalid by operation of law, the remaining terms of this Judgment shall not be affected and shall remain in full force and effect.

- 49. This Judgment contains the complete agreement entered into by the Attorney General and Defendant related to the conduct at issue. No promises, representations, or warranties other than those set forth in this Judgment have been made by the Attorney General or by Defendant. This Judgment supersedes all prior communications, discussions, or understanding regarding Defendant's course of conduct with regards to the UCL and Section 6409.6, whether oral or in writing.
- 50. The Attorney General, may, at his or her sole discretion, agree in writing to provide Defendant with additional time to perform any act required by this Judgment.
- 51. The Judgment may be modified by a stipulation of the Parties as approved by the Court, or by court proceedings resulting in a modified judgment of the Court.
- 52. Any failure by any party to this Judgment to insist upon the strict performance by any other party of any of the provisions of this Judgment shall not be deemed a waiver of any of the provisions of this Judgment, and such party, notwithstanding such failure, shall have the right thereafter to insist upon the specific performance of any and all of the provisions of this Judgment.
- 53. Jurisdiction is retained by the Court for the purpose of enabling any party to the Judgment to apply to the Court at any time for such further orders and directions as may be necessary or appropriate for the construction or carrying out of this Judgment for enforcement of compliance herewith, and for the punishment of violations hereof, if any.
- 54. The Parties agree and represent that any persons signing this Judgment are authorized by proper authorities to execute this Judgment on their behalf. By signing below, Defendant agrees to comply with all terms of the Judgment.
- 55. This Judgment may be executed in counterparts, and a facsimile or .pdf signature shall be deemed to be, and shall have the same force and effect as, an original signature.
- 56. All notices shall be provided to the following via email and overnight mail. The documents under paragraphs 28–29, 32–34, and 37 shall be provided to the Attorney General via email:

1	<u>Defendant</u>		
2	Amazon.com Services LLC		
3	Ben Langner		
4	Senior Corporate Counsel, Government & Regulatory Litigation Amazon.com, Inc.		
5	2021 7th Avenue Seattle, Washington 98121		
6	langnerb@amazon.com		
7	Cc: Defendant's Attorneys		
8	Winston Y. Chan		
9	Gibson, Dunn & Crutcher LLP 555 Mission Street		
10	San Francisco, California 94105-0921 WChan@gibsondunn.com Signatory Attorney General		
11			
12	Minsu Longiaru		
13	Deputy Attorney General		
14	Office of the Attorney General P.O. Box 70550		
15	Oakland, California 94612-0550 Minsu.Longiaru@doj.ca.gov		
16			
17	Any Party may update its designee or address by sending written notice to the other Party		
18	informing them of the change.		
19	57. The Clerk is ordered to enter this Judgment forthwith.		
20	APPROVAL BY COURT		
21	APPROVED FOR FILING and SO ORDERED this 22 day of November,		
22	2021.		
23	n n		
24	CHARLE II REPONDIALA		
25	SHAMA H. MESIWALA  Judge of the Superior Court		
26			
27			
28			
•	12		

# Exhibit A

**COVID-19** Employee Notification

We were recently notified that [CASE COUNT] individuals who work at [SITE] has/have received a COVID-19 diagnosis. They were last onsite on the following dates:

MM/DD/YYYY – [CASE COUNT] MM/DD/YYYY – [CASE COUNT]

Information on the site's enhanced daily cleaning and disinfection plan, which are currently being implemented (as applicable), can be found here: [NEW LINK TO BE INSERTED].

In alignment with CDC guidance and medical advice, if someone is determined to have been in close contact, we will proactively reach out to them individually to advise them of their possible exposure. Fully vaccinated, asymptomatic individuals are no longer required to quarantine if they have been in close contact with an individual who has tested positive for COVID-19 as long as their vaccine status has been verified in A to Z.

Vaccines are now widely available and we believe the most important thing you can do to protect yourself is to get vaccinated. Visit <u>vaccines.gov</u> to find a COVID-19 vaccine clinic near you.

Reminder: If you are experiencing potential symptoms of COVID-19, even one, stay home and contact your medical provider. Go to the Disability and Leave Services (DLS) portal to report your absence. You can access it from the Resources or Time sections in A to Z. You can also contact the DLS team (Monday–Friday, 5 a.m.–8 p.m. PST) at 1-888-892-7180. A list of available COVID-19 benefits can be found here: [NEW LINK TO BE INSERTED].

Amazon does not tolerate or permit discrimination or retaliation of any kind, as outlined in the Owner's Manual. Any associate who believes that he or she has been discriminated or retaliated against should report it to his or her manager, or to any member of management at Amazon, or to Human Resources.

Thank you for your ongoing commitment to safety and to delivering for our customers. If you have any questions, please reach out to any manager or HR team member.

# Exhibit B

Cleaning and Disinfection Plan

### **Cleaning and Disinfection Plan**

Disinfection by way of ongoing and routine cleaning processes is a central part of the Amazon COVID-19 response plan. This is a two-fold approach consisting of 1) routine cleaning and 2) enhanced cleaning. Amazon's COVID-19 case enhanced cleaning uses the same cleaning agents (which are EPA approved disinfectants) and methodology as the routine COVID-19 cleaning procedure. The difference being that the COVID-19 case enhanced cleaning is targeted on a specific area or areas that have been recently exposed to a COVID-19 case and routine COVID-19 cleaning is continuously ongoing throughout the site.

### **Routine Cleaning:**

Amazon conducts routine cleaning processes on an increased basis. These processes include disinfection of all high-touch areas such as doors, turnstiles, bathroom surfaces, and handrails by our janitorial teams. Additionally, cleaning supplies are readily available for all associates to clean their own workstations at the start/end or during their shifts. Process map visuals (PMVs) and training guides have been created and provided to guide associates through the proper routine cleaning procedures for their equipment and handwashing protocols.

Associates may contact their managers for additional information regarding PMVs and training guides. All cleaning materials are on the EPA's approved list of disinfectants for COVID-19. Site sanitation supply levels are regularly audited to ensure proper stock levels are maintained.

All Amazon Mode of Transportation equipment (AMOT), such as Over the Road vehicles, also undergoes rigorous cleaning protocols. All AMOT drivers are equipped with WHS-approved

cleaning products and disposable gloves. Drivers are provided PMVs and training material in order to adequately clean their equipment at the start/end of a shift and/or between drivers.

Shared materials such as safety harnesses and electronic handheld devices may also be used within Amazon and protocols have been established to ensure proper disinfection prior to handover. Where possible, associates have individually-procured and -assigned equipment.

Where not possible or practical, material-specific cleaning guidelines have been established highlighting the type of equipment, cleaning procedure, frequency, and allocation for potentially shared devices.

### **Enhanced Cleaning:**

Upon site notification of a COVID-19 case, the Amazon Enhanced Cleaning protocol is implemented. This protocol is designed to target specific area(s) which may have been immediately exposed to COVID-19. Locations frequented by the COVID-19-positive case are closed off until proper cleaning can take place. At a minimum, the individual's workstation, immediately adjacent workstation(s) within a 12-foot radius, shared areas, equipment/tools/carts/touchpoints used by the COVID-19-positive case, and single use offices (if applicable) undergo the enhanced cleaning. Trained janitorial cleaning teams complete the enhanced cleaning and have been equipped with the necessary personal protective equipment (PPE) as well as the knowledge of its proper use/disposal. Potentially contaminated surfaces are disinfected with a water and neutral detergent mixture followed by non-bleach products (unless bleach is mandated by regulation). An ethanol mixture may be substituted for surfaces that could be damaged by the active ingredients in bleach products. Workstations undergoing

enhanced cleaning protocols are disabled and posted as such until all surfaces are cleaned, dry, and ready to safely be returned to duty. Air circulation inside the facility has been maximized to the extent feasible in accordance with CDC guidance.

For OTR vehicles, similar procedures are in place to ground/quarantine the vehicle after notice of a COVID-19-positive case. A third-party vendor has been contracted to dry clean, wet clean, disinfect, and wipe down the vehicle. The vehicle will remain out of service throughout the day of its cleaning and may be returned to service the day following.

# **Exhibit C**

COVID-19 Subcontractor Employer Notification

We were recently notified that [CASE COUNT] individuals who work at [SITE] has/have received a COVID-19 diagnosis. They were last onsite on the following dates:

MM/DD/YYYY - [CASE COUNT] MM/DD/YYYY - [CASE COUNT]

Information on the site's enhanced daily cleaning and disinfection plan, which is currently being implemented (as applicable), can be found here: [NEW LINK TO BE INSERTED].

In alignment with CDC guidance and medical advice, if someone is determined to have been in close contact, we will proactively reach out to them individually to advise them of their possible exposure. Fully vaccinated, asymptomatic individuals are no longer required to quarantine if they have been in close contact with an individual who has tested positive for COVID-19 as long as their vaccine status has been verified in A to Z.

Vaccines are now widely available and we believe the most important thing you can do to protect yourself is to get vaccinated. Visit <u>vaccines.gov</u> to find a COVID-19 vaccine clinic near you.

Reminder: If you are experiencing potential symptoms of COVID-19, even one, stay home and contact your medical provider.

# **Exhibit D**

Employee and Subcontractor Notification Policies

### Modifications to California-Only Portion of the COVID-19 Case Communications Playbooks

Modifications will be applied to both the First and Multiple Case Communications Playbooks

- For California sites only: Qualifying COVID-19 cases, as defined below, must be communicated in writing to employees who may have been on the same site during the infectious period as the qualifying COVID-19 case through the Amazon A to Z app and web portal and to any third-party employers (3Ps) of subcontracted employees (i.e., contractors, vendors, independent contractors) who may have been on the same site during the infectious period as the qualifying COVID-19 case by email. Sites and stations should no longer use the Call 'Em Alls and Text 'Em Alls for COVID-19 cases. The A to Z notifications will be sent 1 day (including weekends and holidays) after receiving notification of a qualifying COVID-19 case. For sites in CF, AMZL, ATS, and GSF (with a few exceptions), an automated notification will be sent based on information submitted in CEM. For sites that are not on the automated notification process, fill out the notification ticket once the qualifying COVID-19 case is known. You will need the following information to submit your ticket: site name, last on site date for each case, site HR (PXT) phone number, and site HR (PXT) email address. If a site has multiple qualifying COVID-19 cases, please keep track and submit one SIM ticket for all of the cases at 3:00 p.m. local time. The A to Z team will schedule your notification to be sent at 6:00 p.m. local time to site employees (see exceptions below) that someone who has worked at your site has a COVID-19 diagnosis. Only one notification will be sent for each qualifying COVID-19 case even if the case meets more than one of these categories. This notification must be sent regardless of additional written or verbal communications that may be used. Please note:
  - Business applicability: This notification process applies to all U.S. business lines, with the exception of Physical Stores, and Flex Drivers who have their own notification process to comply with applicable California laws.
  - Employee audience exceptions: Employee audiences who may receive the push notification include DSP DAs, RME technicians, Janitors, and other third-party contractors based on if they have signed up for A to Z. These groups should continue to be notified through the process approved by their leadership.
  - Notification visibility: The A to Z push notification expiration will be set for 3 days. This
    is how long employees will see the notification in their A to Z inbox on the mobile app.
  - Qualifying COVID-19 case: For purposes of complying with applicable California law, qualifying COVID-19 case includes each person who: (1) has a laboratory-confirmed case of COVID-19 (i.e., confirmed and presumed cases); (2) has a positive COVID-19 diagnosis from a licensed health care provider (i.e., confirmed and presumed cases); (3) has been issued a COVID-19-related order to isolate issued by a public health official (e.g., LHA); or (4) has died due to COVID-19 as determined by a county public health department (e.g., LHA) or per inclusion in the COVID-19 statistics of a county (not confirmed or presumptive). A laboratory confirmed case of COVID-19 is a positive result from any viral test for COVID-19 including PCR and antigen test (i.e., confirmed and presumed cases).
  - o **Time period:** The notification must be sent to all employees and 3Ps of subcontracted employees who were onsite during the high-risk exposure period. The high-exposure

period is: (1) for symptomatic qualifying COVID-19 cases, 2 days before they first develop symptoms until all the following are true: it has been 10 days since symptoms first appeared; 24 hours have passed with no fever, without the use of fever-reducing medications; and symptoms have improved; (2) for qualifying COVID-19 cases who are asymptomatic, from 2 days before until 10 days after date of specimen collection for their first positive laboratory test; or (3) for qualifying COVID-19 cases who were asymptomatic and no testing information is available, the time period designated by the California Department of Public Health and/or the LHA or, in the event no such time is designated, then 7 days before the last date onsite.

o Language: The notification to employees must be sent in English and the language understood by the majority of the employees on site (if different). If a site should reasonably know of employee(s) who have not received the notification or have limited literacy in the language used in the notice, the site is responsible for providing verbal notice, as soon as practicable, in a language understandable by the employee.

# Exhibit E

Judgment Notification

### NOTIFICATION TO EMPLOYEES

Sent Pursuant to a Stipulated Judgment Approved by the California Attorney General

On [date of entry of Stipulated Judgment], Amazon and the California Attorney General entered into a Stipulated Judgment as part of a settlement relating to California Labor Code section 6409.6, which requires employers who receive notice of a potential exposure to COVID-19 to provide specified notifications to its employees and the employers of subcontracted employees within one business day. California Labor Code section 6409.6 also requires employers to report COVID-19 cases to local public health departments, as specified. As part of the settlement, Amazon expressly denies that it violated these requirements.

The terms of the Stipulated Judgment are available here: [Hyperlink to a complete copy of the Stipulated Judgment.]