DEPARTMENT OF JUSTICE Page 1 of 3

STATE OF CALIFORNIA BOF 1034 (Rev. 02/2024)



CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS Carry Concealed Weapon Program

Carry Concealed Weapon Program DOJ Certified Instructor Application

☐ Initial Application
☐ Renewal Application
☐ CCW DOJ Certified Instructor Number

	CCW DOJ Certified Inst	tructor Number						
A. Applicant Information								
Last Name: Suffix:			First Name: Mic			iddle Name:		
Mailing Address	1	City:			State:	Zip Code:		
Business Address (if different):			City:			State:	Zip Code:	
Date of Birth (mm/dd/yyyy): CA Driver License or Identification Card Numb			per (Copy and attach):	Sex: Pl	Phone No. (include area code):			
Email Address:				,				
(CCW) Department of Justic below. Initial applicants mus	ion 26165, subdivision (a)(4), ace (DOJ) Certified Instructor st attach a copy of the certifica	applicant must lation.	be certified by one of the	e following e	ntities. S	elect one ti		
Bureau of Security and Investigative Services, Department of Consumer Affairs, State of California - Firearm Training Instructor								
Commission on Peace Officer Standards and Training (POST), State of California - Firearm Instructor, Rangemaster, or Concealed Carry Tactics Instructor								
Authorization from a State of California accredited school to teach a firearms training course								
California Highway Pat Instructor, or Rangeman	trol (CHP) or California Departi ster	ment of Correctio	ns and Rehabilitation (CI	OCR)-Firearn	ns Instruc	etor, Weapo	ons	
National Rifle Association (NRA)-Law Enforcement Instructor or Basics of Personal Protection Outside the Home Instructor. Basics of Personal Protection Outside the Home Instructors must additionally be both an NRA Certified Pistol Instructor and Personal Protection in the Home Instructor.								
	tructor applicants must have a Firearms Application Report			Applications	for initia	al or renev	val COEs are	
COE Number: Expiration Date:								
B. Declaration								
license training course. I unde	s no responsibility for insurance erstand that my instructor certifi or the CCW license training cour	ication will be va	lid for four years provide	d I maintain a	current (
I declare under penalty of pen	rjury under the laws of the State	e of California the	nt the foregoing is true an	ed correct.				
Signature			Date					

DEPARTMENT OF JUSTICE Page 2 of 3

STATE OF CALIFORNIA BOF 1034 (Rev. 02/2024)



CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS

Carry Concealed Weapon Program DOJ Certified Instructor Application

CPARTMEN						
C. Shooting Qualification - To Be Completed by Administrator of Shooting Course						
All CCW DOJ Certified Instructor applicants must pass a live-fire shooting course on a firing range. The shooting course must be administered by someone certified by one of the following entities. Select one training below, and attach a copy of your certification.						
Bureau of Security and Investigative Services, Department of Consumer Affairs, State of California - Firearm Training Instructor						
Federal Government, Certified Rangemaster or Firearm Instructor						
Federal Law Enforcement Training Center, Firearm Instructor Training Program or Rangemaster						
United States Military, Occupational Specialty (MOS) as marksmanship or firearms instructor						
Commission on Peace Officer Standards and Training (POST), State of California - Firearm Instructor, Rangemaster, or Concealed Carry Tactics Instructor						
Authorization from a State of California accredited school to teach a firearms training course						
California Highway Patrol (CHP) or California Department of Corrections and Rehabilitation (CDCR)-Firearms Instructor, Weapons Instructor, or Rangemaster						
National Rifle Association (NRA)-Law Enforcement Instructor or Basics of Personal Protection Outside the Home Instructor. Basics of Personal Protection Outside the Home Instructors must additionally be both an NRA Certified Pistol Instructor and Personal Protection in the Home Instructor.						
Administrator Full Name (Print) Administrator Phone Number Date of Shooting Course I declare under penalty of perjury under the laws of the State of California that this applicant successfully passed the live-fire shooting course required by California Code of Regulations, title 11, section 4410, subdivision (d).						
Signature Date						
Email the completed form and all required attachments to: <u>DOJCertifiedInstructor@doj.ca.gov</u> Alternatively, the materials may be mailed to: California Department of Justice, Bureau of Firearms, Customer Support Center - CCW DOJ Certified Instructor, P.O. Box 160367 Sacramento, CA 95816-0367 If you have any questions regarding this application, please contact the Bureau of Firearms at (916) 210-2700.						
DOJ USE ONLY						
Received Date: Processed By BOF: CCW DOJ Instructor No:						

Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information. The Bureau of Firearms in the Department of Justice collects the information requested on this form as authorized by Penal Code section 31635. The Bureau of Firearms uses this information to establish grounds for the issuance of the certificate indicated on this application. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at http://oag.ca.gov/privacy-policy.

Providing Personal Information. All the personal information requested in the form must be provided. This form will not be processed for failure to provide all personal information requested.

Access to Your Information. You may review the records maintained by the Bureau of Firearms in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information. In order to establish grounds for the issuance of the certificate indicated on this application, we may need to share the information you give us with any peace officer or other person designated by the Attorney General upon request.

The information you provide may also be disclosed in the following circumstances:

- · In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant.

Contact Information. For questions about this notice or access to your records, you may contact the Department of Justice, Bureau of Firearms at P.O. Box 160367, Sacramento, CA 95816-0367 or (916) 210-2700.