

Insert Date

Local Law Enforcement Agency

Street Address

City, State, Zip Code

Requestor Name

Street Address

City, State, Zip Code

Subject: *Request for Information – Designation in the CalGang*

To Whom It May Concern:

I am writing on behalf of myself, *insert Requestor Name*, in accordance with California Chapter 695, Statutes of 2017, Fair and Accurate Gang Database Act of 2017, to inquire whether I am designated as a suspected gang member or associate in the CalGang database, and if designated, the law enforcement agency that made the designation.

In addition, if I am designated in the CalGang database as a gang member or associate, I would also like to request the information supporting the basis for the designation, pursuant to Section 186.34 of the Act.

Should you have any questions regarding my request, please contact me at *insert number (area code) number*. Thank you for your assistance.

Sincerely,

*Requestor Signature*

Requestor Name