CalVECHS WAIVER AGREEMENT
FOR RELEASE OF CRIMINAL OFFENDER RECORD INFORMATION

Pursuant to the Penal Code section 11105.3 and the National Child Protection Act, as amended by the Volunteers for Children Act, this form must be completed and signed by every current or prospective applicant, employee, or volunteer, for whom criminal offender record information (CORI) is requested by a qualified entity under these laws.

I hereby authorize _____

Name of Qualified Entity

to submit a set of my fingerprints to the California Department of Justice for the purpose of accessing and reviewing state and federal CORI that may pertain to me. By signing this Waiver Agreement, it is my intent to authorize the dissemination of any state and federal CORI that may pertain to me to the qualified entity.

I understand that, until the CORI background check is completed, the qualified entity may choose to deny me unsupervised access to children, the elderly, or individuals with disabilities. I further understand that if the information is the basis for an adverse decision, the qualified entity will expeditiously provide me a copy of the CORI background check report, and that I am entitled to challenge the accuracy and completeness of any information contained in any such report. I may obtain a prompt determination as to the validity of my challenge before a final decision is made.

☐ Yes, I have (OR) ☐ No, I have not been convicted of or pled guilty to a crime.

If yes, please describe the crime(s) and the particulars:

I am a current or prospective: ☐ Employee ☐ Volunteer

Signature _____ Date _____

Printed Name _____

Address for receiving copy of criminal history _____

To Be Completed By Qualified Entity:

Agency Name _____

Address _____

Telephone _____

Note: This document must be retained by the qualified entity for audit purposes.

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Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information. The California Justice Information Services (CJIS) Division in the Department of Justice (DOJ) collects the information requested on this form as authorized by Penal Code section 11105.3. The CJIS Division uses this information to ensure agency compliance with United States Code, title 34, section 40102, subdivision (b). In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. DOJ's general privacy policy is available at **http://oag.ca.gov/privacy-policy**.

Providing Personal Information. All the personal information requested in the form must be provided. Failure to provide the requested personal information will prohibit the applicant from fingerprinting for the California Volunteer Employee Criminal History Service.

Access to Your Information. You may review the records maintained by the CJIS Division in DOJ that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information. To ensure agency compliance with United States Code, title 34, section 40102, subdivision (b), this information may be shared with DOJ and the Federal Bureau of Investigation in the course of a compliance audit, pursuant to title 11, California Code of Regulations, section 702 and title 28, Code of Federal Regulations, section 20.21, subdivision (f), we may need to share the information you give us with other law enforcement or regulatory agencies.

The information you provide may be disclosed in the following circumstances:

- With other persons or agencies where necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes; or

- To another government agency as required by state or federal law.

Contact Information. For questions about this notice or access to your records, you may contact the Training and Administrative Support Section by phone at (916) 210-4111, by email at **TASS@doj.ca.gov**, or via mail at:

California Department of Justice
Authorization & Certification Program
P.O. Box 160207
Sacramento, CA 95816-0207