



CALIFORNIA DEPARTMENT OF JUSTICE BUREAU OF FIREARMS Firearm Dealer Appeals Form

Penal Code section 26800

If you disagree with the Firearm Dealer Citation, you may appeal the decision(s) to the California Department of Justice (DOJ) by completing this form and explaining why you disagree. You must sign this form and return it to the DOJ either by email to RCU@doj.ca.gov, fax to (916) 731-3354, or mail via USPS to the office address listed at the bottom of this form. **Appeals must be postmarked or received no later than 30 days after the date of assessment indicated on the citation.** Firearm dealers who are granted an extension to correct a Level 1 or Level 2 violation have an additional 30 days from [the issuance of the](#) new correction due date to file a timely appeal. The deadline to appeal a fine from a Level 3 or Level 4 violation is 30 days even if DOJ granted an extension to correct the violation.

General Instructions – Per the California Code of Regulations, title 11, division 5, chapter 2, section 4020, the DOJ **must** receive **all** appeals in writing. Clearly identify the facts that form the basis for the filing. Further, the appellant must include a copy of the Firearm Dealer Citation that is being appealed. An appellant may include evidence to support the appeal.

APPELLANT INFORMATION

Business Name:

California Firearm Dealer (CFD) Number:

Appellant Name (First, Middle Initial, Last):

Email Address:

Street Address:

City:

State:

Zip Code:

Home Phone:

Cell Phone:

Work Phone:

Date of DOJ Inspection:

Alleged Violation:

EXPLANATION/REASON FOR APPEAL

I disagree with, and wish to appeal, the DOJ's decision dated: _____

MY REASONS ARE AS FOLLOWS (attach additional pages if needed):

Additional page(s) attached



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Appeals and supporting documentation should be filed by email to RCU@doj.ca.gov, by fax to (916) 731-3354, or by USPS to:

**State of California
Department of Justice
Bureau of Firearms - RCU
P.O. Box 160367
Sacramento, CA 95820
Telephone: (916) 210-2300
Fax: (916) 731-3354**

Signature of Appellant:

Date:



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Privacy Notice

As Required by Civil Code § 1798.17

Collection and Use of Personal Information: The Division of Law Enforcement in the Department of Justice collects the information requested on this form as authorized by Penal Code section 26800. The Division of Law Enforcement uses this information to record firearms dealer violation appeals after a DOJ inspection pursuant to Penal Code sections 26720 and 26800. In addition, any personal information collected by state agencies is subject to the limitations in the Information Practices Act and state policy. The Department of Justice's general privacy policy is available at <http://oag.ca.gov/privacy-policy>.

Providing Personal Information: All of the personal information requested in the form must be provided. If you fail to provide any of the required personal information, the unprocessed form will be returned to you for completion and resubmission.

Access to Your Information: You may review the records maintained by the Division of Law Enforcement in the Department of Justice that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

Possible Disclosure of Personal Information: In order to record firearm dealer violation appeals as indicated on this form, we may need to share the information you give us with other entities as authorized in Penal Code section 11105. The information you provide may also be disclosed in the following circumstances:

- With other persons or agencies when necessary to perform their legal duties, and their use of your information is compatible and complies with state law, such as for investigations or for licensing, certification, or regulatory purposes.
- To another government agency as required by state or federal law.

Contact Information: For questions about this notice or access to your records, you may contact the Staff Services Analyst in the Customer Support Center at (916) 210-2300, via email at firearms.bureau@doj.ca.gov, or by mail at P.O. Box 160487, Sacramento, CA 95816-0487.