

DRAC Meeting Minutes

1. Meeting Details

Date: 12/17/2025

Start Time: 12:02 PM

Location: Microsoft Teams

Meeting Type: Monthly Meeting

Facilitator/Chairperson: Erin Isberg and Joseph Ragazzo

2. Attendance

Present:

Erin Isberg, Joel Tochtermann, Kaitlin Martinez Hall, Joseph Ragazzo, Laura Zuckerman, Peter Villarreal, Alejandra Lopez, Suzanne Chan and Leah Brown (interpreter)

Absent:

Guests:

Suzanne Chan, EEO Officer

New members: Laura Zuckerman and Kaitlin Martinez Hall

3. Agenda Overview

Minutes Review from DRAC members from Sept. 17th, 2025. Motion to accept minutes as written, by all. Kaitlin commented on participation as a new member. Motion to approve was accepted, December 17, 2025. Kaitlin motioned; Joseph seconded. All voted in favor.

Public Comments: None

No action items to follow up on from prior meeting.

Joel attended statewide disability committee in October. They had various speakers from different agencies in attendance.

Kaitlin asked what things we can do as committee. Joseph discussed prior activities DOJ has provided to foster inclusivity in the workplace, through surveys and other events.

Peter discussed resources on the DRAC intranet page.

Kaitlin brought up the process of LEAP for entering state service/DOJ.

Moving forward, LEAP questions should be submitted to Erin to discuss more at next meeting.

Planning for 2026 Projects? Meet with recruitment unit? Can DRAC member team up with recruitment.

- Peter spoke on new business: Looking for statewide disability advisory council rep needed. SDAC. SDAC provides ideas for the committee. Individuals would attend meetings and report back to DOJ DRAC. Peter will disseminate information following today's meeting.
 - *January 15, 2026*
 - *March 19, 2026*
 - *May 21, 2026*
 - *July 16, 2026*
 - *September 17, 2026*
 - *November 19, 2026*
- *Joel and Kaitlin may discuss sharing SDAC responsibilities*

*LMLS event planning for 2026- two events this year is the goal. July and October time wanted.

*ALL DOJ email reporting: drafts needed 60 days in advance of targeted distribution date.

4. Next Meeting

Date & Time: January 21, 2026

Location: Microsoft Teams

Proposed Agenda Items: Event timeliness

5. Adjournment

Meeting End Time: 1:00 PM