



SECURITY OFFICER I, DEPARTMENT OF JUSTICE

EXAM CODE:	3JUAD
DEPARTMENT(S):	DEPARTMENT OF JUSTICE
EXAM TYPE:	OPEN – CONTINUOUS
LOCATION(S):	SPOT – SACRAMENTO
BULLETIN RELEASE DATE:	TUESDAY, APRIL 11, 2023
CUT-OFF DATE:	TUESDAY, APRIL 25, 2023
SALARY INFORMATION:	\$4,015 - \$5,115*
	<i>*The salaries used in this bulletin are the latest available from the state controller's office, but may not reflect the most recent salary adjustment.</i>
CLASS & SCHEM CODE:	1960 / VC72

EQUAL EMPLOYMENT & DRUG FREE STATEMENTS

The state of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is the objective of the state of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.

CONTINUOUS TESTING

The testing office will accept examination packets continuously throughout the year; however, the packets will only be processed during the current administration period. Generally, this examination is administered **BIANNUALLY**, although this is subject to change based on testing needs. Applications will be reviewed to ensure the minimum requirements for participation in this exam are met. Possession of the entrance requirements does not assure a place on the eligible list. Once you have taken the examination, you may not retest for **6 MONTHS** from the established list date.

WHO CAN APPLY

Persons who meet the minimum qualifications of the classification, as stated on this examination bulletin. All applicants must meet the education and/or experience requirements by the cut-off date located on the Examinations Page of the OAG website (oag.ca.gov). All applications/resumes must include "to" and "from" employment dates (month/day/year), time-base, and applicable classification titles.



SPECIAL TESTING ARRANGEMENTS

If you are an individual with a disability and need reasonable accommodation to participate in this examination, please mark the box in question #10 on the "examination application." You will be notified in writing to determine what assistance can be provided.

ELIGIBLE LIST INFORMATION

A departmental open eligible list will be established for the Department of Justice. The names of successful competitors will be merged on the list in order of final scores, regardless of test date. Competitors' eligibility will expire **24 MONTHS** after it is established unless the needs of the service and conditions of the list warrant a change in this period.

CUT-OFF DATE

TUESDAY, APRIL 25, 2023

Examination applications (form STD 678) must be postmarked (U.S. mail), personally delivered, or electronically submitted no later than the cut-off date located on the Examinations Page of the OAG website (oag.ca.gov). Applications received without an original signature will be admitted to the exam; however, an original signature must be obtained prior to appointment. Please note that dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Please note, if using the United States Postal Service for delivery, there is no guarantee that your application will be postmarked and arrive by the cut-off date. If your application does not have a postmark and arrives after the cut-off date, your application will not be accepted into the examination and will be held for the next administration period. Therefore, to ensure timely delivery of your application, it is recommended that you use either electronic delivery, parcel service, or certified mail. Using one of these options will provide proof the application was sent prior to the cut-off date.

APPLICATIONS POSTMARKED, PERSONALLY DELIVERED, OR ELECTRONICALLY SUBMITTED AFTER THE CUT-OFF DATE WILL BE HELD AND PROCESSED IN THE NEXT ADMINISTRATION (PLEASE SEE THE "CONTINUOUS TESTING" SECTION FOR MORE INFORMATION).

MINIMUM QUALIFICATIONS

Education: Equivalent to completion of high school.

AND

Experience: One year of experience in one or a combination of the following:

1. As a building guard, watchperson, or a police officer; or
2. In any branch of the armed services performing security-related duties.

DEFINITION OF TERMS

"Equivalent to completion of high school" can be demonstrated only by one of the following:

1. Passing the California High School Proficiency Test.
2. Passing the General Education Development Test (GED) indicating high school graduation level.
3. Possession of a degree (Associate of Arts or higher) from an accredited college.



POSITION DESCRIPTION

Security Officers, Department of Justice, maintain order and security at Department of Justice facilities; prevent admittance to the premises by unauthorized persons; where necessary, detain and/or arrest unauthorized persons; take necessary measures to ensure employee and visitor safety; patrol facilities and adjoining grounds, investigating and resolving unauthorized movement, breaches of security, or unsafe conditions; work with appropriate law enforcement authorities to resolve security problems; appear in court as required; write reports; as necessary, work with departmental management, State Police and local law enforcement on security related matters; administer first aid and/or CPR to injured persons; examine credentials and badges of employees, allied agency personnel, service persons and visitors; record arrival and departure of visitors; issue identification badges and maintain issuance logs; provide referral information to employees, visitors and the general public; where appropriate, enforce facility vehicle parking regulations; administer departmental lost and found programs; use and maintain assigned equipment such as tear gas, body-armor and firearms.

Positions exist in Sacramento County.

EXAMINATION INFORMATION

In order to obtain a position on the eligible list, applicants must receive a minimum rating of 70% on the examination. This exam will consist of the following:

TRAINING AND EXPERIENCE (T&E) QUESTIONNAIRE - 100%

The Training and Experience (T&E) Questionnaire consists of job-related questions designed to assess an applicant's education, training, and experience with performing relevant job duties, as well as the possession of job-related knowledge, skills, and abilities. The exam will be scored using objective, point-based scoring criteria. The exam will be conducted online through a third-party testing platform utilized by the Department of Justice.

The T&E Questionnaire will be administered online typically via a personal computer. Prior to the test administration, applicants will receive a Notice to Appear that will be mailed to the address listed on the application. This letter will include the test date and timeframe for the examination. Additionally, a web link for the online examination will be emailed on the morning of the exam to the email address listed on the application. Therefore, please ensure accurate physical and email addresses are included on the application.

If you require reasonable accommodation for the exam, please check the box for question #10 on the STD 678 "Standard Application" submitted as part of your application package. You will then be notified in writing to determine next steps and what assistance can be provided.

TEST DATE

It is anticipated that the test will be conducted online during the week of **June 5, 2023**.



KNOWLEDGE, SKILLS, & ABILITIES

The **Training and Experience Questionnaire** will measure the following:

KNOWLEDGE OF:

1. The structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
2. Report and citation writing procedures.

ABILITY TO:

1. Recognize various crimes (e.g., elder abuse, theft, vehicular theft, assault, trespass).
2. Communicate with Department of Justice (DOJ) personnel, witnesses, victims and/or suspects to accurately respond to emergency or unusual situations.
3. Observe facility traffic in addition to perimeter activity (i.e., normal daily foot or vehicle traffic versus unusual occurrences).
4. Remain calm in emergency or high-stress situations.
5. Multi-task in emergency or high-stress situations, including communication and responsiveness.
6. Wear 30 lbs. of equipment for extended periods of time.
7. Rapidly respond to situations despite extended periods without physical activity.
8. Read and understand information and ideas presented in writing.
9. Work independently or under minimal supervision.
10. Work cooperatively with individuals with a variety of backgrounds and capabilities.
11. Effectively manage time and complete work assignments within designated timelines.
12. Follow directions given by supervisors and managers.
13. Recognize changes in human behavior (e.g., tone of voice, behavioral patterns) to determine potential threats.
14. Sit, stand, and/or walk for extended periods of time in a variety of environments.
15. Identify unusual circumstances (e.g., sounds, smoke, noxious fumes, suspicious objects) and determine the source to maintain a safe environment.
16. Operate communication devices and video equipment (e.g., radios, surveillance system).

SKILL IN:

1. Determining the appropriate verbal and/or physical response based upon the individual's behavior, body language, tone, and verbal responses.
2. Diffusing situations that may include frustrated, angry and/or disruptive individuals.
3. Assessing potential threats (e.g., suspicious objects, pattern recognition of vehicle routes, attack indicators).
4. Basic clerical functions (e.g., file retention).
5. Managing multiple tasks simultaneously on a consistent basis.
6. Maintaining a positive rapport with external organizations and agencies.
7. Recognizing the general features of authorized and unauthorized personnel (e.g., former employees, vendors, visitors) and their identification to prohibit entrance to unauthorized persons.
8. Operating various computer programs.



ADDITIONAL EXAMINATIONS

BACKGROUND INFORMATION:

Pursuant to Government Code 1031, persons successful in peace officer examinations shall be required to undergo a thorough background investigation prior to appointment. Persons who have previously undergone a Department of Justice background investigation may be required to undergo an additional background investigation. Information collected for the background investigation after the examination will require you to divulge arrest and/or conviction information on the background investigation documents at the time of employment, but is not required of you at this time. The information you furnish will be used to help determine your suitability for employment with the Department of Justice. Under Section 432.7(e) of the Labor Code, persons seeking employment with the Department of Justice may be asked to disclose arrest or detention information regardless of whether or not the arrest or detention resulted in conviction, referral, or participation in diversion programs. Department of Justice regulations require, as a minimum, pre-employment investigations consisting of fingerprinting; inquiry to local, State, and national files to disclose criminal records; verification of minimum qualifications (i.e., college transcripts); financial status; previous employment background; and personal interviews to determine applicant's suitability for employment.

Any applicant for a State civil service examination for a peace officer class who discloses, or whose background investigation reveals, use of a drug for which possession would constitute a felony offense under the Uniform Controlled Substances Act (Health and Safety Code, division 10, beginning at 11000) subsequent to his or her eighteenth birthday and prior to his or her twenty third birthday, shall be disqualified from the examination in which he or she is competing until 5 years have elapsed from the date of the disclosed or revealed use of the drug; and shall not be eligible to take any State civil service examination for a peace officer class until 5 years have elapsed from the date of the disclosed or revealed use.

If any such disclosed or revealed use occurred on or after the applicant's twenty-third birthday, he or she shall be disqualified from the examination in which he or she is competing until 10 years have elapsed from the date of the disclosed or revealed use of the drug; and shall not be eligible to take any State civil service examination for a peace officer class until 10 years have elapsed from the date of the disclosed or revealed use. The disqualification period shall begin on the date that the drug was used, and not on the date that the drug use was disclosed or revealed.

DRUG TESTING REQUIREMENT:

Applicants for positions in this class series are required to pass a drug screening test. In addition, use of "hard drugs" (e.g., heroin, cocaine, or hallucinogenics) at any time as an adult constitutes basis for disqualification from peace officer examinations.

PSYCHOLOGICAL SCREENING EXAMINATIONS:

Pass/Fail – This test will consist of a written examination and an interview by a psychologist.

SPECIAL CHARACTERISTICS

PERSONAL CHARACTERISTICS:

Willingness to work at night and/or overtime; report for duty at any time emergencies may arise; firmness and tact; alertness; and neat personal appearance.

PHYSICAL CHARACTERISTICS:

Possession and maintenance of sufficient strength, endurance and agility necessary to perform the essential functions of the job with or without reasonable accommodation; hearing, vision and color vision sufficient to perform the essential functions of the job with or without reasonable accommodation.



DISQUALIFIERS

FELONY CONVICTION DISQUALIFICATION:

Pursuant to Government Code Section 1029, persons convicted of a felony are disqualified from employment as peace officers except as provided under Welfare and Institutions Code, Division 2, Chapter 3, Article 8, Section 1179(b), or Division 2.5, Chapter 1, Article 4, Section 1772(b). Except as provided for by these statutes, persons convicted of a felony are not eligible to compete for, or be appointed to, positions in these classes.

CITIZENSHIP REQUIREMENT:

Existing law provides that peace officers be either a U.S. citizen or a permanent resident alien who is eligible for and has applied for U.S. citizenship at least one year prior to the final file date for this examination. The one-year requirement does not apply to permanent resident aliens who have applied for peace officer classes prior to their 19th birthday.

MINIMUM AGE REQUIREMENT:

Must meet minimum age requirement to be appointed as a California peace officer per the Commission on Peace Officer Standards and Training (POST) and in accordance with existing law.

VETERANS' PREFERENCE

Veterans' preference credits will be awarded in this examination, pursuant to government code section 18973.1, effective January 1, 2014, as follows: 1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference. 2. An entrance examination is defined, under the law, as any open competitive examination. 3. Veterans preference is not granted once a person achieves permanent civil service status.

CAREER CREDITS

Career credits **do not** apply for this examination.

APPEAL INFORMATION

Candidates may file an appeal with the State Personnel Board (SPB) within 30 days of the postmarked date of any decision notice (e.g., Minimum Qualifications denial, exam results). Examination appeals are required to meet one of the following grounds to be accepted by the State Personnel Board; (1) fraud; (2) discrimination; (3) erroneous interpretation or application of minimum qualifications (MQs); or (4) a significant irregularity in the examination process. Appeals can be filed online at the website above or mailed to Appeals Division, State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814-4806. Please refer to SPB's website for more information this process at <https://www.spb.ca.gov/appeals/appeals.aspx>



FILING INSTRUCTIONS

To apply for this examination, please complete and return the following:

- [Standard State Employment Application \(Form STD 678\)](#)
- [Criminal Record Supplemental Questionnaire](#)
- [Job Requirements Questionnaire](#)
- [Conditions of Employment \(Form 631\)](#)

MAILING ADDRESS:

DEPARTMENT OF JUSTICE
TESTING & SELECTION UNIT
ATTN: SECURITY OFFICER I EXAMINATION
P.O. BOX 944255
SACRAMENTO, CA 94244-2550

FILE-IN-PERSON:

DEPARTMENT OF JUSTICE
TESTING & SELECTION UNIT
ATTN: SECURITY OFFICER I EXAMINATION
1300 "I" STREET, 1st FLOOR LOBBY
SACRAMENTO, CA 95814

EMAIL SUBMISSION:

SUBJECT LINE: SECURITY OFFICER I EXAMINATION
EMAIL ADDRESS: TSU@DOJ.CA.GOV

DO NOT SUBMIT APPLICATIONS

- TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CalHR)
- THROUGH FAX
- THROUGH INTER-AGENCY MAIL

CONTACT INFORMATION

Any questions regarding the minimum qualifications, applying for the examination, being scheduled for the examination, reasonable accommodations, the examination components, scoring, etc., may be directed to the contact information below:

PHONE NUMBER: 916-210-6021
FAX NUMBER: 916-445-1218
EMAIL ADDRESS: TSU@DOJ.CA.GOV



GENERAL INFORMATION

The Department of Justice reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all candidates will be notified.

It is the Candidate's Responsibility to contact the Department of Justice, seven days prior to the test date if they have not received their notice. For an examination without a written feature it is the candidate's responsibility to contact the Department of Justice, 916-210-6021, TDD (916) 952-8396.

If a candidate's notice of oral interview or performance test fails to reach them prior to the day of the interview due to a verified postal error, they will be rescheduled upon written request.

Applications are available at California Department of Human Resources Offices (<https://calcareers.ca.gov>), and local Offices of the Employment Development Department (www.edd.ca.gov).

If you meet the requirements stated in this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

Examination Locations: Tests will be given in such places in California as the number of candidates and conditions warrant or via remote conference or online systems. Tests are not always given where positions currently exist.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub divisional promotional, 2) departmental promotional, 3) multi departmental promotional, 4) service wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older list must be used first. Eligible lists will expire between one to four years unless otherwise stated on this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and the ability to work cooperatively with others; and a state of health consistent with the performance of the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Interview Scope: If an interview is conducted, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits and fitness as demonstrated in the candidate's response. In appraising experience, more weight will be given to the breadth of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of their experience. Evaluation of a candidate's personal development will include consideration of their recognition of their own training needs; their plans for self-development; and the progress they have made in their efforts toward self-development.

Veterans Preference: Pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: 1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veteran's preference. 2. An entrance examination is defined, under the law, as any open competitive examination. 3. Veterans Preference is not granted once a person achieves permanent civil service status.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) Californian High School Proficiency Examination 3) admission to and completion of work in a recognized college (12 semester units of college-level courses); 4) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 5) business college work: This may be substituted for the required high school education on a year-for-year basis for clerical and accounting classes.

Career Credits: In open, non-promotional examinations, career credits are granted to: 1) State employees with permanent civil service status, 2) full-time employees of the State who are exempt from State civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirements specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in, or are graduates of, the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria, and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code Section 3513. Competitors not currently employed in State civil service who have mandatory reinstatement rights may also be eligible for career credits, but they must explain their civil service status in the appropriate section of the application Form STD-678. Note: State Employees who meet the above criteria to receive Career Credits must provide their Social Security Number on the application, Page 1 – General Information (STD. 678), to ensure that Three Career Credit Points are added to their final passing test score. (Section 4 of article VII of the California Constitution is posted at the State Personnel Board, 801 Capitol Mall, Sacramento)

Department of Justice, Office of the Attorney General
Office of Human Resources, Testing & Selection Unit
1300 I Street, Sacramento, CA 95814
916-210-6021

If hearing impaired, call the California Relay Service.
1-800-735-2929 (From TDD Phone)
1-800-735-2922 (From Voice Phone)

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD device.

CRIMINAL RECORD SUPPLEMENTAL QUESTIONNAIRE

(CREATED 6/2010)

Not all Examinations require this Criminal Record Supplemental Questionnaire. Please review the Examination Bulletin to determine if the questionnaire is required before completing.

PRINT OR TYPE – PLEASE SEE INSTRUCTIONS ON THE NEXT PAGE

Applicants Name (last) (First) (M.I.)

Mailing Address (Number) (Street) E-mail Address Work Telephone Number

(City) (County) (State) (Zip Code) Home Telephone Number

Exam Title(s) for which you are applying:

Answer the following Questions:

- 1. Have you ever been convicted by any court of a misdemeanor crime of domestic violence? YES NO
- 2. Have you ever been convicted by any court of a felony? YES NO

Explanations

CERTIFICATION – IMPORTANT – PLEASE READ BEFORE SIGNING – if not signed, your application may be rejected.

I certify under penalty of perjury that the information I have entitled on this application is true and complete to the best of my knowledge. I further understand that any false, incomplete, or incorrect statements may result in my disqualification from the examination process or dismissal from employment with the State of California. I authorize all agencies to release any information they may have concerning the information provided on this supplemental application to the State of California.

Applicant's Signature Date Signed

CRIMINAL RECORD SUPPLEMENTAL QUESTIONNAIRE

(CREATED 6/2010)

INSTRUCTIONS

Read the following instructions carefully before completing this Criminal Record Supplemental Questionnaire. If the Examination Bulletin requires this Criminal Record Supplemental Questionnaire to be submitted with your application, you must complete all sections and answer the required questions completely and accurately.

Applicant Identification Number (Easy ID) – Enter the required tracking information on the Criminal Record Supplemental Questionnaire: the first three letters of your last name at birth, the month and day of your birth and the last four digits of your Social Security Number.

Easy ID – The Easy ID represents a compilation of the data collected from the Applicant Identification Number section. Please provide the Easy ID established from your Online Employment Center (OEC) profile you created to complete your application. If you are unable to determine your Easy ID, please leave it blank.

Exam for which you are applying – Fill in the title(s) of the examination for which you are applying as it is listed on the examination bulletin.

Questions 1 & 2 – Answer these questions only if required on the Examination Bulletin.

Explanations – Use this section to explain the details of any response that requires additional information. Be thorough and attach additional sheet(s) if needed.

Signature – Your signature and the date signed is required. If the Criminal Record Supplemental Questionnaire is not signed, it may be rejected.

NOTE: Your completed Criminal Record Supplemental Questionnaire and other examination-related information submitted to the department administering this examination becomes confidential information and the property of the State of California as provided by Government Code Section 18934. This Criminal Record Supplemental Questionnaire and other confidential information **will not be returned**; therefore, we recommend that you keep a copy for your personal records. Your rights to inspect your examination papers are set forth in Sections 186-189 of Title 2 of the California Code of Regulations, which can be accessed on the State Personnel Board's website at www.spb.ca.gov.

Job Requirements

As peace officers defined in section 830.4 (b) of the California Penal Code, Security Officers are screened in accordance with peace officer selection standards set forth in California Government Code section 1031 and as authorized by California Penal Code section 13510.

The following items are screening requirements for candidates of the Security Officer I classification and are intended as a realistic preview for what to expect as part of the hiring process. More information on the background investigation is provided on the examination bulletin. Indicate your willingness to participate in these screening processes by selecting the appropriate box. While this document is required as part of the examination application package, candidates will not be disqualified for indicating “no” on any of the questions below. However, candidates who are not willing to participate in these processes or do not pass each one individually, will not be able to move forward in the hiring process. **Please note that your responses to the job requirement questions below will in no way affect your examination score.**

1. As part of the screening process, are you willing to undergo an extensive background investigation including criminal, financial, and previous employment history, along with polygraph testing?
Yes
No
2. As part of the screening process, are you willing to disclose details about your drug use and participate in a drug screening test?
Yes
No
3. As part of the screening process, are you willing to undergo a medical examination?
Yes
No
4. As part of the screening process, are you willing to undergo a psychological examination?
Yes
No
5. Are you willing to work unusual hours (e.g., rotating shifts, overtime, be on call 24-7)?
Yes
No
6. Are you legally eligible to utilize a firearm and other weaponry (including chemical agents) in order to perform hazardous duties and ensure personal safety?
Yes
No



DEPARTMENT OF JUSTICE
SECURITY OFFICER I, DEPARTMENT OF
JUSTICE
OPEN/SPOT SACRAMENTO

CONDITIONS OF EMPLOYMENT
FORM 631
IDENTIFICATION #: _____
(Personnel Office Use ONLY)

NAME _____ (PLEASE PRINT)
Last First M.I.

If you are successful in the above examination, your name will be placed on the active list and certified to fill vacancies according to the conditions you have specified on this form.

Note: The location of offices may vary depending on the hiring department.

PLEASE INDICATE THE TYPE OF APPOINTMENT(S) YOU WILL ACCEPT

Please Check Your Choice(s):

- (D) Permanent - full time only.
- (R) Permanent - part time or intermittent.
Temporary - full time, part time, or intermittent.
- (A) All of the above

NOTE: PLEASE NOTIFY THE DEPARTMENT OF JUSTICE / TESTING AND SELECTION UNIT, IN WRITING, OF ANY CHANGE IN YOUR ADDRESS OR AVAILABILITY FOREMPLOYMENT.

DEPARTMENT OF JUSTICE
TESTING & SELECTION OFFICE
1300 I STREET
SACRAMENTO, CA 95814